

Details	Learning Objectives	Learning Outcomes
14:00-14:15	Registration + set-up of laptops Welcome coffee	
14:15 – 15:15 Theory Session Whole Class Room2 Tutors : Lorraine Busuttil & David Briffa	Introduction + learning objectives – the what and why? + elicit experiential use of participants Explain: <ul style="list-style-type: none"> • electronic devices + use • Focus on ports of these devices • steps for connectivity: <ul style="list-style-type: none"> ○ Laptop/PC with Projector ○ Laptop/PC with IW Give practical tips Discuss common troubleshooting techniques	After this theoretical session, teachers would be able to: <ul style="list-style-type: none"> • List the electronic devices needed in the classroom • Identify the ports used to connect these devices together • Connect the laptop / computer with the projector • Connect the laptop / computer with the interactive whiteboard • Understand the difference between clone and extended display • Troubleshoot common problems when connecting such devices
15:15– 17:00 Workshop Session 2 Groups Room 2 Lorraine Busuttil Room 3 David Briffa	<ul style="list-style-type: none"> • Introduction of practical activity • Explain the choice in using ActivInspire • Show and download the software • Show and install the software • Practice + use (hands-on to achieve LO) • Software (refer to learning outcomes) • Give worksheet to complete practical task <ul style="list-style-type: none"> • Sharing of good practice by participants (show & tell) 	After this practical session, teachers would be able to: <ul style="list-style-type: none"> • Download and install the IW software (ActivInspire) • Use the Interactive Whiteboard software to: <ul style="list-style-type: none"> ○ Draw and write ○ Import documents ○ Use colours ○ Use layers ○ Add images ○ Add sound ○ Add video ○ Drag and Drop ○ Rub and Reveal ○ Hide and Reveal • Use IWB software with more confidence during adult learning lessons • Share good practices
17:00– 17:15 Whole class	Fill in online Evaluation form	<ul style="list-style-type: none"> • Give feedback

Tutors:

Lorraine Busuttil

Adult Educator with DLL & ESL

Lorraine Busuttil has been teaching ECDL as an adult educator for the past 4 years, and she loves it! Previously she held Computing teaching posts at various secondary and post-secondary schools, and has also worked as a software engineer. She holds a degree in information technology and a post-graduate certificate in education.

David Briffa

ICT Teacher in a secondary church school & Adult Educator with DLL & ESL

David Briffa is a graduate in B.Ed. Computing (2001) and has been teaching Computing / ECDL and IT for Vocational Education and Training (VET) classes at St. Elias College. He has also worked as an adult educator since 2005, to promote and enhance ICT skills to adults including teaching ECDL for the last 9 years.