

EPALE How to activate notifications on EPALE



Using the Profile Notifications Tab

One of the most important tools in EPALE is found within your user profile. This is the Notifications tab at the top of your user profile page.

Currently, we recommend that you set your notification settings carefully.

Firstly, you can choose the Delivery of notifications (Yes/No).

Overview Pages/	Threads Content	types Categories Gr	auns		
overview ruges,	inicado Concene	cypes categories on	Jupa		
					e
Туре	Number				
Pages/Threads	0				
Content types	0				
-					
Categories	0				
Groups Note: The counts on this p	0 O age may differ from the o	nes on the detail pages for various t	echnical reasons.		
Groups Note: The counts on this p - Delivery of n	0 0 age may differ from the o otifications	nes on the detail pages for various t	achnical reasons.		
Groups Vote: The counts on this p Delivery of n Receive notification Nes	0 0 age may differ from the o otifications ns	nes on the detail pages for various t	echnical reasons.		
Categories Groups Vote: The counts on this p Delivery of n Receive notification Yes No	0 0 age may differ from the o otifications ns	nes on the detail pages for various t	echnical reasons.		
Categories Groups Vote: The counts on this p Delivery of n Receive notification Yes No	0 0 age may differ from the o otifications ns	nes on the detail pages for various t	achnical reasons.		
Categories Groups Vote: The counts on this p Delivery of n Receive notification Yes No You can temporarily suspendent	0 0 age may differ from the o otifications ns nd notifications from bein-	nes on the detail pages for various t	echnical reasons. will be retained and sent after you	reenable notifications.	
Categories Groups • Delivery of n Receive notification © Yes © No You can temporarily suspe	0 0 age may differ from the o otifications ns nd notifications from bein	nes on the detail pages for various to	echnical reasons.	reenable notifications.	
Categories Groups Volume: The counts on this p Delivery of n Receive notification Yes No You can temporarily suspendent Save notifications	0 0 age may differ from the o otifications ns nd notifications from bein	nes on the detail pages for various to	echnical reasons.	reenable notifications.	

Then you can tailor the deeper settings to your needs. We recommend that you tick:

- 'Auto-subscribe to new content'
- 'Auto-subscribe to comments'
- 'Notify poster of own posts'
- 'Send a notification when an item receives a comment or reply'

These will allow you to see any engagement with your posts and comments and gives you the best chance to build a conversation.

Unfortunately, as these settings are not set automatically, you must make all the changes manually and remember to save the changes on each tab.

Save notifications	
- Settings	
-Auto-subscribe	
Auto-subscribe to new content Automatically subscribes you to items that you create.	
Auto-subscribe to comments Automatically subscribes you to items that you comment on (or where you update a comment, if you have that permission).	
Auto-subscribe to language	
Choose some options	
Automatically subscribes you to new content according to the selected language or languages.	
☑ Notify poster of own posts Sends you notifications about your own posts (if you're subscribed).	
Digest mode Merges your notifications into a single email, sent at the interval you specify.	
• Preferences	
Send interval	
Daily	¥
The frequency of notifications; it may take longer, but notifications will not be sent more frequently than indicated.	
☑ On comments	
Any changes you make here will only apply to newly created subscriptions	
•Visibility of controls	I
Save settings	

Adding Topics to Notifications

You can subscribe to notifications for content related to certain categories of keywords and tags.

This may prove to be a great way to stay up to date with your groups. By searching for keywords similar to your interests, you may come across information that your group may be interested in.

	Edit	Manage display	Notifications	Scheduled	Contact
Overview Page	s/Threads Content	types Categories Grou	ips		
					0
		_			U
 Keywords 	ns:				
•Metatags E	SS GF				
+Tags					
The master checkboxes	in the left-most column turr	the given subscription on or off. To tu	Irn a range of subscriptions on or o	off, click and Shift-click.	
Depending on the setup	of the site, you may have a	dditional options for active subscription	ns.	auth annanna manna an ann an Airth Airtean	
Save					
				Ê	H,O
				İ	H ₂ O
					→ H₂O
	.				Pro Pro
					H20 0
					H ₂ O 0

Adding Groups to Notifications

You can subscribe to notifications for your groups on this page. You can also manage whether you receive any notifications for new comments by ensuring all the necessary boxes are ticked.

	View	Edit	Manage display		Notifications	Scheduled	Contact
Ove	rview Pages/Threa	ds Content types	Categories	Groups			
Curr	ent subscriptions:						0
	Subscription	Send interval		On comment	s		
•	Adult learning in the workplace: Building blocks and policy examples	Daily	•	2			
•	EBSN forum - Creation and Implementation of National Policy for Bas Skills Provision	n Daily of sic	¥	×			
•	EPALE Conference 20	18 Daily	•	•			
•	Evaluation of Europea Projects	n Daily	•	2			
•	Synergies - Validation non-formal and inform learning	of Daily	•	2			
'he r)epe Sa	naster checkboxes in the left nding on the setup of the sit	-most column turn the gin e, you may have additiona	ven subscription on o al options for active s	or off. To turn a r subscriptions.	ange of subscriptions on or of	f, click and Shift-click.	

Further Support

Should you need any further information or guidance on how to make the most out of the notification features, please contact the helpdesk team:

helpdesk@epale-support.eu

For more information, please visit the website: ec.europa.eu/EPALE or contact us at: helpdesk@epale-support.eu





Adult Learning in Europe